

## **RULES FOR USE OF THE DEALE BEACH CITIZENS ASSOCIATION (DBCA) COMMUNITY HALL**

Please email [dealebeach@gmail.com](mailto:dealebeach@gmail.com) to rent the Hall  
Address: 938 Main Street, Deale MD 20751

The DBCA Community Hall is available for rental to residents for \$80 per day. The hall may be rented for events such as birthday parties, wedding receptions, family reunions, yard sales, etc. A resident of DBCA must be in attendance at the event. The DBCA Hall Committee approves all requests for rentals. All events may not start prior to 8:00 AM and shall terminate by 11:00 PM.

**Payment** by cash or check is required when the Rental Agreement is signed. Checks are made out to the Deale Beach Citizens Association (DBCA). A **Security Deposit** of \$20.00 is paid in addition to the rental fee at time the Rental Agreement is signed. The Security Deposit is refundable at the completion of the rental if the Hall is cleaned and in order as per the rules in this document however, if you cancel the event with less than two weeks notice, the \$20 security deposit is nonrefundable.

**Access:** The door is equipped with a digital lock (lockly) and the code given to the renter must be entered for access. The renter will coordinate with Erin or Ashleigh (see below) for hall door code. At the time the hall is booked, the person using the hall will be required to present a check, cash or venmo for the proper amount and complete a Rental Agreement. Following use, the Hall will be inspected for any damages and cleaning.

Please adhere to the following when renting the hall:

- No one under the age of 21 shall be able to rent the hall.
- **Furniture:** There are xx tables and xx folding chairs available for use. Please lift and move tables and chairs, do not drag them over the floor. Please return tables and chairs to where they were found.
- **DO NOT** put tape on any of the painted surfaces as it pulls off the paint.
- **Parking:** Limit of 6 cars can be parked at the Hall. Additional cars will need to park on the side streets. Please do not block driveways, mailboxes, etc. and do not trespass on others' properties.

Prior to leaving:

- **Trash/Recycling:** Please separate recyclables from trash and put in appropriate trash/recycling bins. For trash, please put in plastic bags and place in supplied trash cans with a lid. Take helium tanks and large items that do not fit into trash bins with you. Please be sure any litter on the grounds is picked up. Put all bins at the road for County pickup on Tuesdays. (Plastic bags are in the kitchen on a shelf).
- Please sweep the floors and wipe down countertops if used. A broom can be found in the back storage room.
- Be sure all windows and doors are secured and locked and lights are turned off prior to leaving.
- For heat or air conditioning, use the thermostat on the wall to the right of the door. Set it at the temperature you desire and turn it on. **PLEASE BE SURE TO TURN THE SYSTEM UP OR DOWN BEFORE YOU LEAVE.** NOTE: Winter temperature on thermostat should be set at 55 degrees, Summer should be set to 78 unless otherwise stated.
- Return check out with Erin Petrillo at 301-752-7455, or Ashleigh Schmitt at 443-622-8323

Revised: May 2024